

# ***SOUTH KALAMAZOO COUNTY***

## ***FIRE AUTHORITY***

### **Minutes of Regular Meeting Held September 13, 2017**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on September 13, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp, Randy Smith, and Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

#### **Approval of the Agenda**

Smith moved, seconded by Bailey to approve the agenda as presented. **Motion carried 6-0.**

#### **Approval of Consent Agenda**

Smith moved, seconded by Hovenkamp to approve the consent agenda as presented. **Motion carried 6-0.**

#### **List of Bills**

Bailey moved, seconded by Smith to approve the list of bills as presented. **Motion carried 6-0.**

**Communications** – None.

**Citizen's Time** – None.

#### **Regular Reports**

##### ***Chief's Report***

A written report was reviewed. Chief McMillan reported the department took part in car seat safety training. The Training Tower guidelines for usage are under review. The Enbridge vehicle is scheduled to be picked up on September 26, 2017.

***Advisory Committee Report*** – No update.

##### ***Administrator's Report***

Locey reviewed the presented written report.

#### **Committee Reports**

##### ***Apparatus Committee***

The annual inspections are complete.

***Human Resources*** – No update.

***Finance/Planning Committee*** – No update.

**New Business**

*Consider Approval of the 03/31/2017 Draft Audit Report* – Smith moved, seconded by Carlin to accept the Draft Audit Reports for FY 03/31/2017 as presented. **Motion carried 6-0.**

**Old Business**

*MABAS Update* – Tabled.

*Retention & Recruitment Plan* – Tabled.

**Citizen's Time** – None.

**Members Time**

Smith reported the Supervisor's Group has formed a committee to determine the best funding mechanism for the Kalamazoo County Hazmat Team.

Carlin reported an antenna on the DPW garage may be removed unless someone has information regarding its use.

A representative from Pridecare reported the membership program offered by South County EMS will be honored by Pridecare. All future renewals will come through Pridecare.

With there being no further business, Gatlin adjourned the meeting at 7:09 pm.

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Todd Carlin, Secretary

Recorded and typed by Tracy Locey.