

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held May 17, 2017

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on May 17, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp and Randy Smith. Absent: Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

Approval of the Agenda

Smith moved, seconded by Carlin to approve the agenda as presented. **Motion carried 5-0.**

Approval of Consent Agenda

Bailey moved, seconded by Smith to approve the consent agenda as presented. **Motion carried 5-0.**

List of Bills

Smith moved, seconded by Carlin to approve the list of bills as presented. **Motion carried 5-0.**

Communications

A letter of thanks was received from the City of Portage.

Citizen's Time – None.

Regular Reports

Chief's Report

Chief McMillan reviewed the presented written report. There seems to be good response to the Recruitment and Retention Program. A committee is being formed to further the program. The department may be awarded grants from Enbridge within the next few days.

Advisory Committee Report

No report.

Administrator's Report

Locey reviewed the presented written report. Smith moved, seconded by Hovenkamp to approve budget amendments 03-31-2018-1 and 03-31-2018-2 as presented. Motion carried 5-0 with a roll call vote.

- Purchase 2 AEDs. The total cost including shipping is \$4,834.70. The CIP allocated \$2,000 last fiscal year and \$2,050 this fiscal year. After a review of expenditures, Locey

recommends the following budget amendment to allow for the purchase of this equipment.

03-31-2018-1

Income: 336546 Assigned Equipment Carryover \$800.00

Expense: 3369783 Equipment Capital Outlay \$800.00

Fund Balance: 336542 Assigned Clothing Carryover (\$800.00) - Utilizes funds not expended from last FY. Required fewer pairs of gloves than budgeted.

- Purchase 2 hose bed dividers. The dividers will increase safety to the staff and would be a one-time purchase. The total cost of the project is \$1,700. The following budget amendment is recommend:

03-31-2018-2

336862 Conferences (\$1,700.00)

3369783 Equipment Capital Outlay \$1,700.00

Committee Reports

Apparatus Committee - No report.

Human Resources

Chief McMillan recommends John Mazur-Baker be removed from probation. Gatlin moved, seconded by Smith to approve the recommendation. Motion carried 5-0.

Finance/Planning Committee

Locey recommended the Board officially add Hovenkamp to the Finance/Planning Committee. Gatlin moved, seconded by Smith to approve the appointment as recommended. Motion carried 5-0.

Wes Schmitt, Chairman of South County EMS (SCEMS), addressed the Board regarding the financial position of SCEMS. The financial difficulties faced at SCEMS are the result of lower Medicare/Medicaid reimbursement levels. SCEMS would like to renegotiate the Provider Agreement between SCEMS and SKCFA and seek financial support for services. SCEMS will resume transfers out of Borgess Hospital in July 2017; however the impact of the elimination of those transfers over the past few months has been significant. SCEMS would like to work with SKCFA to find a suitable solution to provide the best service to the residents of South County. Smith stated SKCFA has been a partner of SCEMS since the beginning. It is disappointing ACA effects have rippled to their service. The finance/planning committee with explore the options available to SKCFA and report back to the Board.

New Business – None.

Old Business

MABAS Update – Tabled.

Retention & Recruitment Plan – Tabled.

Citizen's Time – None.

Members Time

Gatlin welcomed Hovenkamp to the Board.

Smith provided an update on Consolidated 911 Dispatch. The ballot initiative failed and to move funding from property taxes to phone bills. Consolidation can still move forward with the transfer of the property tax funding from each of the 5 call centers to the consolidated center. One factor that contributed to the ballot failure was the five jurisdictions were not returning the monies to the property owners by reducing the millage rates.

With there being no further business, Gatlin adjourned the meeting at 7:27 pm.

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.