

# ***SOUTH KALAMAZOO COUNTY***

## ***FIRE AUTHORITY***

### **Minutes of Regular Meeting Held March 15, 2017**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on March 15, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Todd Carlin, Jason Gatlin, Randy Smith, Mike Tomlinson and Don Ulsh. Absent: Colin Bailey.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

#### **Approval of the Agenda**

Smith moved, seconded by Carlin to approve the agenda as presented. **Motion carried 5-0.**

#### **Approval of Consent Agenda**

Smith moved, seconded by Carlin to approve the consent agenda as presented. **Motion carried 5-0.**

#### **List of Bills**

Carlin moved, seconded by Ulsh to approve the list of bills as presented. **Motion carried 5-0.**

**Communications** – None.

#### **Citizen's Time**

*Rick Nason* – Mr. Nason reported Kalamazoo County is one of two counties in the State that is 100% compliant with its NFRIS reporting. He also acknowledged SKCFA has good working relationships with area departments and the relationships are continuing to improve.

#### **Regular Reports**

##### ***Chief's Report***

Chief McMillan reviewed the presented written report. A cause for the fire at Cloverleaf Sales has not been determined. There are several fire investigators involved. Smith stated he is working with Kalamazoo County Dispatch to have a report developed that will provide information on the number of calls the department has in which no one responds. The overall ISO rating has been revised from a 7/10 to a 5/10. These rating may cause a decrease in residents insurances premiums based on carrier and the distance the structure is from the station.

### ***Advisory Committee Report***

Rick Nason reviewed the written report from the Advisory Committee. The AC will complete a recommendation review of the Chief to the Human Resource committee for consideration. Nason noted that when a call is dispatched and no one responds a report should be generated.

### ***Administrator's Report***

Locey presented final year end budget amendments. Smith moved, seconded by Ulsh to adopt amendments 03312017-15 through 03312017-18 as presented. **Motion carried 5-0** with a roll call vote.

- Amendment 03312017-15: Transfer \$50 from 336862 Conferences to 336120 Bank Charges
- Amendment 03312017-16: Transfer \$200 from 336862 Conferences to 3368263 Legal Fees
- Amendment 03312017-17: Transfer \$900 from 336862 Conferences to 336850 Communications Operating
- Amendment 03312017-18: Transfer \$3000 from 336921 Gas to 336853 Telephone

### **Committee Reports**

#### ***Apparatus Committee***

Tomlinson reported on the cab control unit that was replaced in Engine 1. The manufacturer has been contacted as we replaced the same unit on Engine 2.

#### ***Human Resources***

McMillan stated resignations have been received from Dan Elliott and Jason Emmons. Ulsh moved, seconded by Tomlinson to approve the resignations. **Motion carried 5-0.**

#### ***Finance/Planning Committee***

Smith stated the Kalamazoo County Supervisors are working with the HazMat team on developing a better means of funding the team.

### **New Business**

***Consider Siegfried Crandall PC Audit Proposal for FYE 03/31/2017*** – A proposal for 2016-2017 auditing services was presented. The fee for services will remain the same as the current year. Ulsh moved, seconded by Gatlin to approve the proposal as presented. **Motion carried 5-0.**

### **Old Business**

***MABAS Update*** – Tabled.

***Retention & Recruitment Plan*** – Tabled.

### **Citizen's Time**

*Alicia Crandall* – Mrs. Crandall feels the Board should stop micro-managing and picking on the firefighters for their lack of responses. She wanted to know who reviews the Board.

*Ron Ferrucci* – Mr. Ferrucci expressed his frustration with being told there is no money yet budget amendments can be done to fund activities. As call volume has increased the need for sit time is becoming greater.

*Rick Nason* – Mr. Nason stated the AC and Chief McMillan will be reviewing the state of the apparatus to determine if the plan accurately meets the needs of the department and is properly funded.

*Richard Cutshaw* – Mr. Cutshaw stated the manufacturers are not sure how to fix the problems we are experiencing with the vehicles. It seems to be an industry-wide problem.

### **Members Time**

Ulsh inquired on the comments from the citizens. Open dialogue took place on the concerns between the Board and citizens. Tomlinson and Smith noted the taxpayers and participating entities required support to develop the current budget. All decisions need to be data derived.

Smith provided an update on the 911 consolidated dispatch initiative.

With there being no further business, Gatlin adjourned the meeting at 8:01 pm.

---

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.