

# ***SOUTH KALAMAZOO COUNTY***

## ***FIRE AUTHORITY***

### **Minutes of Regular Meeting Held January 27, 2016**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 13318 N. Boulevard, Vicksburg, Michigan on January 27, 2016. The meeting was called to order by Randy Smith at 7:02 pm.

The following members of the Authority Board were present for all or part of the meeting: Bill Adams, Todd Carlin, Jim Deming, Randy Smith, Mike Tomlinson, and Don Ulsh.

Absent: None

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrators Vicki White and Tracy Locey.

#### **Approval of the Agenda**

Adams moved, seconded by Ulsh to approve the agenda as presented. **Motion carried 6-0.**

#### **Approval of Consent Agenda**

Adams moved, seconded by Smith to approve the consent agenda as presented. **Motion carried 6-0.**

#### **Budget Report**

##### **List of Bills**

The list of bills was reviewed. Smith moved, seconded by Deming to approve the payment of the list of bills. **Motion carried 6-0.**

**Citizen's Time** – None.

#### **Regular Reports**

##### ***Chief's Report***

Chief McMillan presented his report. Ulsh moved, seconded by Carlin to approve the purchase of the Fire House software. **Motion carried 6-0.** The 2016 training schedule was presented. Repairs to the overhead doors at Station 2 were needed.

##### **Administrator's Report**

The final allocation report was provided. Locey provided a brief update on the office transition.

#### **Committee Reports**

##### ***Apparatus/Equipment***

No report at this time.

##### ***Human Resources***

Chief McMillan recommended the hiring of Chad Schippers. The human resource concurred with the recommendation. Schippers will attend the academy which is currently being offered free of charge.

**Planning Committee**

No report at this time.

**Old Business** – None.

**New Business**

**Treasurer Appointment**

Smith moved, seconded by Ulsh to appoint Tracy Locey as treasurer to SKCFA. **Motion carried 6-0.**

**Closed Session**

Smith moved, seconded by Tomlinson to move to closed session to review a confidential legal opinion from the Authority's attorney. A roll call vote was taken. **Motion carried 6-0.**

Open session reconvened.

**Members Time** – None.

Smith adjourned the meeting at 8:40 pm

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Todd Carlin, Secretary

Recorded and typed by Tracy Locey.