

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held January 27, 2016

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 13318 N. Boulevard, Vicksburg, Michigan on February 17, 2016. The meeting was called to order by Randy Smith at 7:02 pm.

The following members of the Authority Board were present for all or part of the meeting: Bill Adams, Todd Carlin, Jim Deming, Randy Smith, Mike Tomlinson, and Don Ulsh.

Absent: None

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

Approval of the Agenda

Smith added Item XI.b. HazMat Update. Ulsh moved, seconded by Adams to approve the agenda as amended. **Motion carried 6-0.**

Approval of Consent Agenda

Adams moved, seconded by Smith to approve the consent agenda as presented. **Motion carried 6-0.**

Budget Report – No questions or comments.

List of Bills

The list of bills was reviewed. Tomlinson moved, seconded by Adams to approve the payment of the list of bills. **Motion carried 6-0.**

Communications

A commendation letter was received and presented from MLC Research & Development.

Citizen's Time – None.

Regular Reports

Chief's Report

Chief McMillan reviewed the presented written report. An update on the progress and proposed implementation timeline was provided for the Fire House software. Chief McMillan recommended hiring Alexandra West and Jacob Boven. West will need fire training and Boven will need medical training. Ulsh moved, seconded by Adams to approve the recommendation as presented. **Motion carried 6-0.** Chief McMillan recommended James Priest be removed from probation. He has completed the required training. Smith moved, seconded by Tomlinson to approve the recommendation as presented. **Motion carried 6-0.**

Administrator's Report

Locey reviewed the presented written report. Locey recommended the board consider approval of eight budget amendments. Tomlinson moved, seconded by Ulsh to approve budget amendments 03312016-1

through 03312016-8 as presented. **Motion carried 6-0.** Locey reviewed pending expenditures for the remaining fiscal year.

Committee Reports

Apparatus/Equipment

No report at this time.

Human Resources

Covered earlier in the meeting.

Planning Committee

Smith reported the consultants will be in attendance at the March meeting. The meeting will be moved to Schoolcraft Township and begin at 6:00 pm.

Old Business

Brass Alarm Agreement

Fire House Agreement

The agreements were presented for informational purposes. No questions or comments.

New Business

Radio Tower Agreement

The Kalamazoo County Sheriff Department would like to upgrade the radio dispatching system in South County. The total cost of the upgrade is \$47,000. The Sheriff Department will cover \$40,000 if SKCFA would contribute \$7,000 to the project. This upgrade will greatly improve signal strength providing more reliable dispatching tones. Smith moved, seconded by Tomlinson to approve the request as presented.

Motion carried 6-0. Funds for the upgrade will be moved from Contingency to Capital Outlay.

HazMat Upgrade

Smith reported representatives of the Kalamazoo County HazMat Team attended the Supervisor's meeting. The representatives reported they have not been strategically planning for capital purchases. It is purposed the annual fee will double starting in 2017 to \$1,200 for SKCFA. Discussion took place on alternate ways of funding the team.

Members Time

Adams requested to receive a copy of the consultant's report when it is received. He would like to schedule a meeting with Deming and McMillan to review the report.

Smith adjourned the meeting at 7:30 pm

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.