

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held February 15, 2017

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on February 15, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:01 pm.

The following members of the Authority Board were present for all or part of the meeting: Todd Carlin, Jason Gatlin, Randy Smith, Mike Tomlinson and Don Ulsh. Absent: Colin Bailey.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

Approval of the Agenda

Smith moved, seconded by Tomlinson to approve the agenda as presented. **Motion carried 5-0.**

Approval of Consent Agenda

Carlin inquired on the various committees' membership. After discussion appointments were confirmed. Smith moved, seconded by Ulsh to appoint Smith, Ulsh, and Carlin to the Planning/Financial Committee. **Motion carried 5-0.** Smith moved, seconded by Carlin to appoint Bailey, Gatlin, and Tomlinson to the Human Resource Committee. **Motion carried 5-0.** Smith moved, seconded by Carlin to appoint Tomlinson to the Apparatus Committee. **Motion carried 5-0.** Smith moved, seconded by Ulsh to approve the consent agenda as presented. **Motion carried 5-0.**

List of Bills

Ulsh moved, seconded by Tomlinson to approve the list of bills as presented. **Motion carried 5-0.**

Communications – None.

Citizen's Time – None.

Regular Reports

Chief's Report

Chief McMillan reviewed the presented written report. Inquiries were answered regarding the engines getting stuck in mud when responding to an incident. McMillan reported there will not be an invoice from McDonald's Towing as they donated their services. The banners for recruiting efforts have been ordered. McMillan reported the banners have been donated.

Advisory Committee Report

A written report from the Advisory Committee was presented. It was noted the ACR indicated the banner purchase was denied. In fact the purchase was to be reviewed between the Treasurer and Chief. McMillan reported he will correct the information with the AC.

Administrator's Report

Locey reviewed the presented written report. Discussion took place on the vehicle repair expenses and the need to determine if it has been a year of one-time unique situations or if it should be anticipated repair costs will continue to increase and for what reasons. Tomlinson

stated that is not uncommon that expensive repairs are needed on newer vehicles. Locey noted in the report the vehicle expense is again over budget. Locey recommends taking the remaining \$2,360 from Educational Classes and increase the Vehicle Repairs line item. Smith moved, seconded by Gatlin to approve the recommended budget amendment as presented. **Motion carried 5-0** with a roll call vote.

Committee Reports

Apparatus Committee

No further report.

Human Resources

Gatlin stated the HR committee had not met with Locey. A meeting will be scheduled.

Finance/Planning Committee

No further report.

New Business – None.

Old Business

MABAS Update – Tabled.

Retention & Recruitment Plan – Tabled.

Members Time

Smith provided an update on the Consolidated 911 promotional campaign.

With there being no further business, Gatlin adjourned the meeting at 7:41 pm.

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.