

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held December 21, 2016

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on November 21, 2016. The meeting was called to order by Randy Smith at 7:01 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Randy Smith, Mike Tomlinson and Don Ulsh.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

Approval of the Agenda

Item IX. c. 2017 Consider 2017 Meeting Calendar was added. Gatlin moved, seconded by Ulsh to approve the agenda as amended. **Motion carried 6-0.**

Approval of Consent Agenda

Gatlin moved, seconded by Carlin to approve the consent agenda as presented. **Motion carried 6-0.**

List of Bills

Tomlinson moved, seconded by Ulsh to approve the list of bills as presented. **Motion carried 6-0.**

Communications – A letter from Road Commission of Kalamazoo County was presented thanking the department for their help clearing trees following a storm on November 29, 2016.

Citizen's Time

Ron Ferrucci – Ferrucci would like the board to consider sit time/station staffing in the next budget cycle.

Regular Reports

Chief's Report

Chief McMillan reviewed the written report and highlighted calls of interest.

Administrator's Report

Locey reviewed the written report and provided an updated estimate for the 2017-2018 allocations.

Committee Reports

Apparatus Committee – None.

Human Resources

Gatlin reported the Advisory Committee recommends Tracy McMillan to fill the fire chief position. Carlin moved, seconded by Gatlin to remove the fire chief job posting and follow the recommendation of the Advisory Committee. Motion carried 5-1.

Gatlin moved, seconded by Carlin to set the salary at \$25,000 per year. Smith noted the posting approved up to \$20,000 for the position. Gatlin modified the motion to set the salary at \$20,000 per year. Smith

wanted to address the timeline that has led to this decision. McMillan verbally requested the Board go into closed session if anything regarding his employment or performance is to be discussed. Smith moved, seconded by Ulsh to recess to closed session for the purpose of discussing Tracy McMillan's performance. Motion carried 6-0. Smith reconvened the meeting. Gatlin modified the motion to set the salary at \$15,000 per year with a review at 90 days. Motion carried 6-0.

Planning Committee – None.

New Business

Consider Approval of Proposed Budget 2017-2018

All participating entities approved the budget as presented. Smith moved, seconded by Ulsh to adopt the 2017-2018 Budget as presented in November. Motion carried 6-0 with a roll call vote.

Election of Officers for 2017

Smith moved, seconded by Ulsh to nominate the following individuals for the 2017 officer positions. Motion carried 6-0.

- Gatlin for Chairperson
- Bailey for Vice Chairperson
- Carlin for Secretary

Consider 2017 Meeting Schedule

Ulsh recommended changing the December 2017 meeting to the second Tuesday. Smith moved, seconded by Gatlin to approve the 2017 calendar as amended. Motion carried 6-0.

Old Business

MABAS Update – Tabled.

Retention & Recruitment Plan – Tabled.

Members Time

Tomlinson thanked everyone for their dedication.

With there being no further business, Smith adjourned the meeting at 8:22 pm.

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.