

# ***SOUTH KALAMAZOO COUNTY***

## ***FIRE AUTHORITY***

### **Minutes of Regular Meeting Held December 20, 2017**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on December 20, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:00. pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp, Randy Smith, and Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

#### **Approval of the Agenda**

Smith moved, seconded by Carlin to approve the agenda as presented. **Motion carried 6-0.**

#### **Approval of Consent Agenda**

Smith moved, seconded by Carlin to approve the consent agenda as presented. **Motion carried 6-0.**

#### **List of Bills**

Bailey moved, seconded by Smith to approve the list of bills as presented. **Motion carried 6-0.**

**Communications** – None.

**Citizen's Time** – None.

#### **Regular Reports**

##### ***Chief's Report***

A written report was reviewed. The training program for 2018 is being reviewed. Firefighters are completing their annual testing. Pager options are being considered as part of the AFG Grant. The jeep will be ready to sell in January and will be put out for bid.

***Advisory Committee Report*** – No report.

##### ***Administrator's Report***

A written report was presented.

#### **Committee Reports**

***Apparatus Committee*** – No report.

***Human Resources*** – No report.

***Finance/Planning Committee*** – No report.

### **New Business**

*Consider Approval of 18-19 SKCFA Budget* – All representatives indicated their respective boards/councils had approved the budget as presented. Smith moved, seconded by Hovenkamp to adopt the 2018-2019 as presented. Motion carried 6-0 with a roll call vote.

*Review of Proposed By-Law Changes* – Proposed draft changes to the Articles of Incorporation (AOI) were presented. Smith noted the treasurer and administrator are two separate positions. As the current AOI are drafted, the treasurer position is not a board position. Verbiage is recommended to be changed to have the treasurer as board position. A position of Recording Secretary may be added to account for the appointment of someone to take minutes and distribute packets. Smith announced Locey has been appointed as the Authority representative from Brady Township effective January 1, 2018. Board members stated their concerns with having the treasurer as a board position with compensation. It was noted board members may be compensated for the execution of their duties if budgeted under the current AOI. The proposed change would not increase the budget. Board members want more time to process the proposed changes and consider the impact. Smith stated his board could re-appoint him as the representative while the board considers their options.

### *Election of Officers – 2018*

*Chair, Vice Chair, Secretary, and Treasurer* – Gatlin recommended all positions remain unchanged for 2018. (Chair – Gatlin, Vice Chair – Bailey, Secretary – Carlin, Treasurer – Locey) Smith moved, seconded by Tomlinson to approve the board positions as recommended. Motion carried 6-0.

*Consider Approval of Meeting Dates 2018* – Gatlin moved, seconded by Hovenkamp to approve the list of meeting dates as presented. Motion carried 6-0.

**Old Business** – None.

### **Citizen's Time**

*Ron Ferrucci* – Mr. Ferrucci stated Mr. Smith knew he was going to step down from the Authority Board for the past three to four months and the proposed changes seemed last minute. He expressed concerns about if Locey were not re-elected how that would impact the board. Mr. Ferrucci wished Smith good luck in his retirement.

It was noted the proposed AOI would allow for flexibility in the designation of the duties.

**Members Time** – None.

With there being no further business, Gatlin adjourned the meeting at 7:42 pm.

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Todd Carlin, Secretary

Recorded and typed by Tracy Locey.