

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held December 16, 2015

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 13318 N. Boulevard, Vicksburg, Michigan on December 16, 2015. The meeting was called to order by Randy Smith at 7:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Mike Tomlinson, Randy Smith, Todd Carlin, Bill Adams, Don Ulsh and Jim Deming.

Absent: None

Guests in attendance for all or part of the meeting were Vicki White, Tracy McMillan, TJ Pool, Amber Louis, Ally and Eric West, Dan Elliott, Sue Smith, Lee Philport, Collin Bailey, Denny Olsen and Jake Kuiper.

Approval of the Agenda

Adams moved, seconded by Ulsh to approve the agenda. **Motion carried 6-0.**

Approval of Consent Agenda

Smith made a request that the minutes be amended in the Budget Report section, to state 2016-2017 budget.

Adams moved, seconded by Smith to approve the consent agenda as amended. **Motion carried 6-0.**

Budget Report

List of Bills

The list of bills was reviewed. Deming moved, seconded by Carlin to approve the payment of the list of bills.

Motion carried 6-0.

Citizen's Time

Nothing

Regular Reports

Chief's Report

Chief McMillan presented his report. He spoke of items that were discussed at officer meetings. Chief stated that the apparatus committee met. The training committee will have a new schedule to present by year end. Sidney Elliott submitted his resignation. Smith moved, seconded by Ulsh to accept Elliott's resignation. **Motion carried 6-0.** Chief McMillan asked for approval to purchase the FireHouse software. Adams asked to hold on the approval until after the consultant report.

Administrator's Report

White reminded the board that the preliminary allocations were in their board packets. The final will be reported after year end and included in the January board packet. White also reported that in May, she applied for a grant through the DNR for turnout gear. She received paperwork on Friday awarding \$4250

for the purchase of turnout gear. The gear must be ordered by September 1, 2016. The board congratulated White on the award of the grant.

Committee Reports

Apparatus/Equipment

Nothing at this time.

Human Resources

Nothing at this time.

Planning Committee

Nothing at this time.

Old Business

The consultant does not have a report ready for this board meeting. January is the targeted date. They have discovered some discrepancies in the run numbers and are working on correcting this.

Smith discussed the termination of the Administrative Agreement with SCEMS. He stated three points:

1. Terminate the current agreement and replace with a rental agreement.
2. Hire Tracy Locey as a temporary Administrator at the same pay rate.
3. The date will be driven by Locey and White to finish training, transferring and moving all fire equipment and records.

Smith moved, seconded by Adams to vote on the termination of the current agreement. **Motion carried 6-0.**

New Business

White stated that December is the month for the election of officers. Deming moved, seconded by Tomlinson to leave the officers as is.

Chairperson – Randy Smith

Vice-Chairperson – Don Ulsh

Secretary – Todd Carlin

Treasurer – Administrator Vicki White

Motion carried 6-0.

Members Time

Mike Tomlinson wished everyone a Merry Christmas.

Jim Deming stated that he believes FireHouse is a necessity and waiting to purchase this software does not push forward the department. He would like to see a decision made in January.

Bill Adams wished everyone a Merry Christmas and a Happy New Year.

Don Ulsh questioned the portion of the allocation delegated to Schoolcraft Township. He wondered if the consultant is looking at the formula and should the location be a factor in the calculation.

Smith adjourned the meeting at 7:24 p.m.

Todd Carlin, Secretary

Recorded and typed by Vicki White.