

SOUTH KALAMAZOO COUNTY

FIRE AUTHORITY

Minutes of Regular Meeting Held August 16, 2017

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on August 16, 2017. The meeting was called to order by Chairman Jason Gatlin at 7:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp, Randy Smith, and Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan, Administrator Tracy Locey.

Approval of the Agenda

Smith moved, seconded by Bailey to approve the agenda as presented. **Motion carried 6-0.**

Approval of Consent Agenda

Bailey moved, seconded by Smith to approve the consent agenda as presented. **Motion carried 6-0.**

List of Bills

Carlin moved, seconded by Bailey to approve the list of bills as presented. **Motion carried 6-0.**

Communications

Thank You notes were received from Comstock Township and Wakeshma Community Church.

Citizen's Time – None.

Regular Reports

Chief's Report

A written report was reviewed. Chief McMillan presented donated pet oxygen supply kits. The kits may be used to resuscitate animals. Valves were shown to illustrate the buildup that occurs that causes the repairs. A committee is being formed with area departments to discuss recruitment and retention.

Jason VanDyken has submitted his resignation effective August 19, 2017. McMillan recommended hiring Tyler Webb for Station 3. Webb has been part of the Explorer program. Gatlin moved, seconded by Smith to approve the recommendation as presented. **Motion carried 6-0.** As of now there will be three new hires in the academy and four for the medical first responder course.

Advisory Committee Report – No update.

Administrator's Report

Locey reviewed the presented written report.

Committee Reports

Apparatus Committee

McMillan reported SKCFA has been awarded the Enbridge Vehicle Grant. Discussion took place on the vehicle and the processes to be taken prior to accepting grants. The awarded vehicle will provide better serviceability to the department versus the jeep. The financial impact of accepting the grant needs to be assessed. Gatlin moved, seconded by Hovenkamp to accept the grant as presented. **Motion carried 6-0.**

Human Resources – Covered earlier in the meeting.

Finance/Planning Committee – No update.

New Business

Consider Approval of the 03/31/2017 Draft Audit Report – Item was tabled as all entities had not yet received approval of the draft audit reports.

Lease Agreement with Wakeshma Township – An updated draft lease agreement was presented. The term was extended until August 31, 2022. Smith moved, seconded by Bailey to approve the lease agreement as presented pending approval of the Wakeshma Township Board. **Motion carried 6-0.**

Consider September Meeting Date – Smith requested the September meeting be moved up one week as he will be out of town for the regularly scheduled date. Gatlin moved, seconded by Smith to move the September regular meeting to September 13, 2017 still commencing at 7:00 pm at South County EMS. **Motion carried 6-0.**

Old Business

MABAS Update – Tabled.

Retention & Recruitment Plan – Tabled.

Citizen's Time

Denny Olsen – Mr. Olsen inquired on who completes the work to put a vehicle in service. All work is completed by staff or certified mechanics as needed.

Members Time

Smith reported Consolidated Dispatch has reached a deal for funding. The building purchase will be moving forward.

An update on the proposed Kalamazoo County Hazmat Team funding mechanism was received. Based on the current proposal SKCFA will likely see an increase of \$4,000 annually.

With there being no further business, Gatlin adjourned the meeting at 8:03 pm.

Todd Carlin, Secretary

Recorded and typed by Tracy Locey.