

# ***SOUTH KALAMAZOO COUNTY***

## ***FIRE AUTHORITY***

### **Minutes of Regular Meeting Held August 15, 2018**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on August 15, 2018. The meeting was called to order by Chairman Jason Gatlin at 6:00. pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp, Tracy Locey. Absent: Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan.

#### **Approval of the Agenda**

Bailey moved, seconded by HovenKamp to approve the agenda as presented. **Motion carried 5-0.**

#### **Approval of Consent Agenda**

Bailey moved, seconded by Carlin to approve the consent agenda as presented. **Motion carried 5-0.**

#### **List of Bills**

Hovenkamp moved, seconded by Carlin to approve the list of bills as presented. **Motion carried 5-0.**

**Communications** – None.

**Citizen's Time** – None.

#### **Regular Reports**

##### ***Chief's Report***

A written report was reviewed. Before considering hiring any new staff, there are several members to be released from probation.

***Advisory Committee Report*** – No report.

#### **Committee Reports**

***Apparatus Committee*** – The light bar has been replaced on rescue.

***Human Resources*** – Candidates for the administrator position have been reviewed.

***Finance/Planning Committee*** – An allocation breakdown was presented to cover the increase in the Fire Chief's salary. Each representative is to report to their respective municipality and report back next month.

### **New Business**

- a. Virginia Mongreig – Schoolcraft Township – Schoolcraft Township Clerk  
Virginia Mongreig requested the use of Station 1 to hold elections. Locey moved, seconded by Gatlin to authorize the use of Station 1 to be utilized for elections.  
**Motion carried 5-0.**
- b. Draft Audit Report FYE 03/31/2018 – The draft audit report was presented. Each representative is to report to their respective municipality and report back next month.

### **Old Business**

- a. Articles of Incorporation – The municipalities did not vote to update the Articles of Incorporation.
- b. Administrator – Gatlin moved, seconded by Bailey to hire Tania Dee at a rate of \$17,800. **Motion carried 5-0.**

### **Citizen's Time**

Denny Olsen recommended people attend the public meetings being held by Paper City to learn more about the Mill project.

### **Members Time**

Chief McMillan invited the board to attend the “Pool Shenanigans” hosted by the Pool Family.

With there being no further business, Gatlin adjourned the meeting at 6:32 pm.

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Todd Carlin, Secretary

Recorded and typed by Tracy Locey.