

SOUTH KALAMAZOO COUNTY
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FIRE AUTHORITY

Minutes of Regular Meeting Held September 20, 2023

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on September 20, 2023. The meeting was called to order by Vice Chairman Mike Tomlinson at 6:00 pm.

The following members of the Authority Board were present for all or part of the meeting: John Meyer (BT), Jason Gatlin, Carl Keller, Steve Fryling, and Mike Tomlinson.

Members not in attendance for all or part of the meeting: Tracy Locey and Todd Carlin

Guests in attendance for all or part of the meeting: Chief McMillan, Commissioner John Gisler and Administrator Tania Dee.

Approval of the Agenda

Added to New Business a. Approved Michigan Fire Equipment Grant request for pre-purchase. Keller moved, seconded by Fryling to approve the agenda as amended. **Motion carried 5-0.**

Approval of Consent Agenda

Fryling moved, seconded by Keller to approve the consent agenda as presented. **Roll Call 5-0.**

Budget Report

Gatlin moved, seconded by Fryling, to approve the budget report as presented. **Roll Call 5-0.**

List of Bills

Gatlin moved, seconded by Fryling to approve the list of bills as presented. **Roll Call 5-0.**

Communications & Correspondence-

MI Fire Grant approved for \$60,000. Tomlinson thanked the Village of Vicksburg for all their assistance on helping with the grant.

Citizen's Time –

Mike Rochholz from Village of Schoolcraft- The Village also appreciates the help with getting the grant.

John Gisler- Veterans Milage will be on the Ballet in November, this will provide money to help veterans. Senior expo will be held October 3rd, 2023 from 9am to 3pm at the Kalamazoo County Expo Center and several vendors have already signed up.

Old Business-

- a. Proposed 2022-2023 Audit from Siegfried & Crandall- Wakeshma has not had a meeting to vote yet, and Mike Rochholz was not sure if Village of Schoolcraft voted.
- a. Life Ambulance Agreement- Chief stated that life has a simple agreement for everyone to sign. The Authority asked them to add on BLS and the have said no. Chief will get with Locey when she returns.

- b. Proposed Village of Vicksburg Lease- Keller stated that the Village Manager is still reviewing the lease.
- c. Articles of Incorporation- all have signed and sent back to Craig Rolfe.

New Business-

Approved Michigan Fire Equipment Grant request for pre-purchase- discussion took place as all paperwork will need to be turned into State by September 28, 2023 to receive grant. Keller moved, seconded by Gatlin to pre-purchase approved grant items and to use \$60,000 from Equipment Carry-over (prior assigned equipment fund) with a Budget Amendment. **Roll Call 5-0.**

Regular Reports

Chiefs Report- Reviewed and highlighted concern about the ISO Inspection as Schoolcraft Village was not being cooperative with the Inspector. If Schoolcraft Village does not cooperate, their rating will go up and rates for tax payers would go up a minimum of \$1,000.00 per year. Tomlinson explained to Mike Rochholz (who was unaware of this), just how critical it is to cooperate with ISO. Chief also stated that there is an abundance of 10-year smoke detectors for free. Training burn house on hold until asbestos is removed.

Committee Reports

Apparatus Committee – Has an appointment on Monday @ 3pm with McDonald’s Towing to look at existing tanker in depth of the chassis to see if we can use it versus buying a new one at this time.

Human Resources – none.

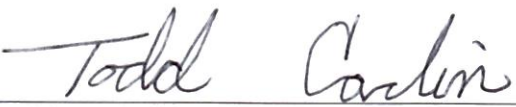
Finance/Planning Committee – Keller stated that the committee will get together soon for discussion of October payment of the truck and also to look at lower interest rates.

Facilities Committee- None.

Members Time –

Fryling- Chief and I have been working on incident reports and if run reports would have enough information (example printed for Board to look at) and discussion took place. Fryling spoke with Mike Corman and State does not have a template for cost recovery, buy the one he helped Texas Township out with, he would send to Fryling if he wanted. Tomlinson stated that when he spoke with a lawyer about that, you will have to do all incidents for cost recovery, you cannot pick and choose.

With there being no further business, Keller moved, seconded by Fryling, Tomlinson adjourned the meeting at 6:47pm.



Todd Carlin, Secretary

Recorded and typed by Tania Dee.