

SOUTH KALAMAZOO COUNTY
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FIRE AUTHORITY

Minutes of Regular Meeting Held July 19, 2023

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on July 19, 2023. The meeting was called to order by Chairman Tracy Locey at 6:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Tracy Locey, Jason Gatlin, Tim Frisbie (Alternative), Steve Fryling, Todd Carlin and Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief McMillan and Administrator Tania Dee.

Approval of the Agenda

Fryling moved, seconded by Tomlinson to approve the agenda as presented. **Motion carried 6-0.**

Approval of Consent Agenda

Tomlinson moved, seconded by Gatlin to approve the consent agenda as presented. **Roll Call 6-0.**

Budget Report

Gatlin moved, seconded by Tomlinson, to approve the budget report as presented. **Roll Call 6-0.**

List of Bills

Fryling moved, seconded by Carlin to approve the list of bills as presented. **Roll Call 6-0.**

Communications & Correspondence- none.

Citizen's Time – none.

Old Business- none.

New Business-

- a. Proposed Wakeshma Lease Renewal- Wakeshma has approved proposed lease agreement. Fryling moved, seconded by Tomlinson, to approve the lease agreement as proposed. **Roll Call 6-0.**
- b. Proposed Village of Vicksburg Lease Renewal- Village of Vicksburg has the lease and will vote at their next meeting. Frisbie moved, seconded by Carlin to table the lease agreement. **Motion carried 6-0.**
- c. BA-07192023-1 Budget Amendment – Discussion took place. Gatlin moved, seconded by Fryling, to approve the budget amendment as presented. **Roll Call 6-0.**
- d. Consider Approval to Transfer \$250,000.00 from KCSB to Mercantile Bank CDARS Account- Discussion took place. Gatlin moved, seconded by Fryling, to approve the \$250,000.00 transfer from KCSB to Mercantile Bank CDARS Account. **Roll Call 6-0.**

Regular Reports

Chiefs Report- Reviewed. Life EMS agreement will be coming, and they have also made an agreement with Three Rivers Ambulance, so we may be seeing them around here too.

Committee Reports

Apparatus Committee – Tomlinson will be scheduling with Chief and Apparatus committee an inspection of existing tanker when it is on the hoist. Looks like the chassis is in good condition and could get many more years out of it. If we just replaced the tank, it would save money on the DEF system as well as buying a brand-new apparatus.

Human Resources – none.

Finance/Planning Committee –

1. Financing Plan - Pierce Mfg. Saber Custom Chassis 3000-Gallon Tanker- Discussion on 3-year plan proposed in the Resolution 07192023-2 Fund Balance Restricted Funds.
2. PNC National Association Resolution 07192023- Discussion took place. Gatlin moved, Seconded by Fryling, to approve the PNC National Association Resolution 07192023 as presented. **Roll Call 6-0.**
3. Consider Resolution 07192023-2 Fund Balance Restricted Funds- Discussion took place. Schoolcraft Village thought our interest rate for the new apparatus was too high and asked the Finance Committee to shop around. Tomlinson suggested that we may need to look into increasing our vehicle outlay for any future purchases since the prices have increased dramatically since Covid. Fryling moved, seconded by Tomlinson to approve the Resolution 07192023-2 Fund Balance Restricted Funds as presented. **Roll Call 6-0.**

Facilities Committee- None.

Members Time –

Locey- Welcomed Frisbie to our meeting as Keller's alternative. Locey also thanked the Vicksburg Village Manager for his help with the Grant Chief was working on. Locey also spoke about the Emergency Preparedness Plan and how she will be updating and working with Brady Township, and that it would be a good idea for all entities to look into theirs as well. She heard a catchy quote from a meeting today "the first 72 is on you!" Fryling stated you hope that it's not necessary, but EPP will be great if something were to happen. Emergency Management classes are available that can be taken online, and Locey highly recommends them, they are the 700 & 100. The Chief was asked to put together a summary of what should be taken and who should take the classes. Last thing- Emergency Management has their hazard mitigation plan approved through FEMA and is now adopted by the Kalamazoo County Board and so that will be coming to each entity for approval.

Frisbie- Appreciates everything that has been done with getting the apparatus purchase information to the entities. The Chief did a great job on the Grant, and it will be great to be able to update some equipment for the department. Frisbie is concerned about making sure the department has the money to fill the gap of the apparatus purchase and making sure we are not penalized for early payoff. Locey and Tomlinson assured Frisbie that we do have the money and that it was a stipulation there was not a penalty for early payoff. Frisbie appreciates what the board has done by allocating the money for purchases while putting a good budget together.

Carlin- Thank you to Chief and Locey for attending Schoolcraft Village's meeting Monday night, it was very constructive.

Gatlin- Wakeshma's Alternate will be Trevor Bennett

Fryling- Thanked Chief for the great work on the Grant. Schoolcraft Township would like to keep costs down and are looking into billing out for incidents in their township. Gatlin explained that they will need to be ready for work chasing down information, dealing with insurance companies and court time for that. Locey asked Chief to check into system to see what it can generate as far as information.

Tomlinson- Thanked everyone for their diligence moving forward on the apparatus, it is appreciated.

With there being no further business, Locey adjourned the meeting at 6:50pm.

A handwritten signature in cursive script that reads "Todd Carlin". The signature is written in black ink and is positioned above a horizontal line.

Todd Carlin, Secretary

Recorded and typed by Tania Dee.