

SOUTH KALAMAZOO COUNTY
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FIRE AUTHORITY

Minutes of Regular Meeting Held May 15, 2019

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on May 15, 2019. The meeting was called to order by Chairman Jason Gatlin at 6:01 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Todd Carlin, Jason Gatlin, Ken Hovenkamp, Tracy Locey, and Mike Tomlinson.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan.

Approval of the Agenda

Item X.a. South County EMS Building was added to the agenda Gatlin moved, seconded by Locey to approve the agenda as amended. **Motion carried 5-0.**

Approval of Consent Agenda

Tomlinson moved, seconded by HovenKamp to approve the consent agenda as presented. **Motion carried 5-0.**

List of Bills

Locey moved, seconded by Tomlinson to approve the list of bills as presented. **Motion carried 5-0.**

Communications – None.

Citizen's Time – None.

Regular Reports

Chief's Report

McMillan requested to purchase new fire reporting software in the amount of \$4,700. The current software, FireHouse, is no longer compliant for State of Michigan reporting. McMillan has received written confirmation the Authority is being released from its contract with FireHouse due to a breach on their end. Locey moved, seconded by Gatlin to approve the purchase as presented and for a budget amendment in the amount of \$700 from General Fund to cover the first year setup charges. The \$4,700 is in the budget as this was the payment amount due to FireHouse. **Motion carried 6-0.**

McMillan recommended hiring Lisa Montgomery. Tomlinson moved, seconded by HovenKamp to approve the new hire as presented. **Motion carried 6-0.**

McMillan reviewed the presented Fire Chief's Report.

Advisory Committee Report – No report.

Committee Reports

Apparatus Committee – No report.

Human Resources – No further report.

Finance/Planning Committee – No report.

New Business – None.

Old Business


- a. South County EMS Building – Discussion took place on the draft agreement and how the building may be utilized in the future. Other points of discussion were a new fire station, how the contract wording may affect future bidding for ambulance providers and costs. No action was taken on the agreement. Gatlin will work with Mears to address the concerns of the board.

Citizen's Time - None.

Members Time

Carlin thanked Gatlin and Locey for arranging a meeting with the Schoolcraft Village Council to review the fire budget.

With there being no further business, Gatlin adjourned the meeting at 6:30 pm.



Todd Carlin, Secretary

Recorded and typed by Tracy Locey.