

**South Kalamazoo County Fire Authority  
Minutes of the Regular Meeting  
December 21, 2022**

The regular meeting of the South Kalamazoo County Fire Authority was held at 13318 N. Boulevard, Vicksburg, Michigan on December 21, 2022. The meeting was called to order by Chairman Jason Gatlin at 6:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Jason Gatlin, Carl Keller, Mike Tomlinson, Tracy Locey, Todd Carlin, and Steve Fryling.

Guests in attendance for all or part of the meeting: Fire Chief Tracy McMillan.

**Approval of the Agenda**

Keller moved, seconded by Fryling to approve the agenda as presented. **Motion carried 6-0.**

**Approval of the Consent Agenda**

Carlin moved, seconded by Locey to approve the consent agenda as presented. **Motion carried 6-0.**

**Budget Approval**

Locey moved, seconded by Tomlinson to approve the budget report as presented. **Motion carried 6-0.**

**List of Bills**

Carlin moved, seconded by Fryling to approve the list of bills as presented. **Motion carried 6-0 with a roll** call vote.

**Communications and Correspondence** – None.

**Citizen's Time**

Kalamazoo County Commissioner John Gisler updated the Board on the construction progress of the Justice Center. He also stated there are audit deficiencies within the County Treasurer's office. The County has several CPA teams helping to correct the deficiencies.

**Old Business**

- a. Tanker Replacement Bids – Tomlinson stated a final review of the bid has taken place. Additions/subtractions were made. The final cost is \$861,177. Lead time for the vehicle is 19-21 months. There will be approximately a 1.8% increase on the cost of the vehicle in February. The Apparatus Committee needs to meet with the Chief and Officers to review the Capital Asset Plan. Once the plan has been reviewed and updated, the information will be forwarded to the Finance Committee for financial consideration. Keller moved, seconded by Locey to table this agenda item to the January meeting. **Motion carried 6-0.**

SCBA that are scheduled to be purchased in the current fiscal year will be moved to the 2023-2024 year. SKCFA is working with several departments on a county-wide grant. Standards for NFPA approved SCBA are changing in 2023 and it is best for SKCFA to hold on the purchase to have the most current equipment.

- b. 2023-2024 Proposed Budget – Schoolcraft, Prairie Ronde, and Wakeshma Townships approved the Proposed Budget as presented. Village of Schoolcraft did not approve the budget and

recommended the budget line-item descriptions more closely match that of the audit descriptions. Village of Vicksburg tabled a decision on the budget. They had requested clarifications on December 16, 2022; however, the information was received on 12/19/2022 and it didn't allow for enough time to thoroughly review the data prior to their regularly scheduled council meeting. Brady Township did approve the proposed budget with the caveat that a consultant expenditure for determining a future location of Station 2 would not be approved. The budget does not have a cost center for that type of expenditure. The reasoning behind the decision was the Authority had engaged in a prior study and took no action on the recommendations. Locey will email the report to the Board for review. Tomlinson noted that study was related to sensitive personnel issues and information contained not to be disclosed. Locey moved, seconded by Tomlinson to adopt the Resolution for 2023-2024 Budget. **Motion carried 4-1-1. Ayes: Locey, Tomlinson, Fryling, Gatlin – Nays: Carlin – No Vote: Keller Vote Abstained: Keller.**

**New Business**

- a. Meeting Schedule 2023 – Keller proposed changing the November meeting to November 14, 2023, and Locey proposed moving the January meeting to January 25, 2023. Locey moved, seconded by Keller to approve the 2023 Meeting Schedule as amended. **Motion carried 6-0.**
- b. Officer and Committee Elections:
  - a. Chair – Tomlinson moved, seconded by Keller to appoint Locey.
  - b. Vice Chair – Locey moved, seconded by Keller to appoint Tomlinson.
  - c. Secretary – Locey moved, seconded by Keller to appoint Carlin.
    - i. **Motion to approve the committee appointment as presented carried 6-0 with a roll call vote.**
  - d. Committee Appointments: Locey moved, seconded by Keller to approve the committee appointments as presented. **Motion carried 6-0.**

Apparatus	Finance	Human Resources	Facilities
Fryling	Carlin	Fryling	Carlin
Keller	Keller	Gatlin	Gatlin
Tomlinson	Locey	Tomlinson	Locey

**Regular Reports**

- a. Fire Chief's Report – Two tanker bids were received for the tanker listed for sale. The highest bid was for \$7,500. Chief is working with the buyer to complete the transaction.

**Committee Reports**

- a. Apparatus/Equipment – Tomlinson reported the grass rig skid unit suction case cracked. There appears to be a defect in the manufacturing of the casing. This may fall under warranty and is under investigation.

The Richland vehicle final purchase price was \$15,000 under the original asking. SKCFA will purchase the vehicle for \$50,000.