

**SOUTH KALAMAZOO COUNTY**  
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**FIRE AUTHORITY**

**Minutes of Regular Meeting Held October 18, 2023**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on October 18, 2023. The meeting was called to order by President Chairman Tracy Locey at 6:00 pm.

The following members of the Authority Board were present for all or part of the meeting: Tracy Locey, Jason Gatlin, Carl Keller, Steve Fryling, Mike Tomlinson and Todd Carlin.

Guests in attendance for all or part of the meeting: Chief McMillan and Administrator Tania Dee.

**Approval of the Agenda**

Gatlin moved, seconded by Fryling to approve the agenda as presented. **Motion carried 5-0.**

**Approval of Consent Agenda**

Fryling moved, seconded by Gatlin to approve the consent agenda as presented. **Roll Call 5-0.**

**Budget Report**

Gatlin moved, seconded by Carlin, to approve the budget report as presented. **Roll Call 5-0.**

**List of Bills**

Keller moved, seconded by Gatlin to approve the list of bills as presented. **Roll Call 5-0.**

**Communications & Correspondence**- None.

**Citizen's Time** – None.

**Old Business**-

- a. Proposed 2022-2023 Audit from Siegfried & Crandall- Carlin stated Schoolcraft Village was a no (letter should have been attached), but they feel there is a lack of internal controls and would like to meet in January with the Fire Board. Gatlin moved, seconded by Keller. **Roll Call 5-1-0.**
- b. Life Ambulance Agreement- Discussion took place and Chief is to start an RFQ and bring to Fire Board's meeting next month.
- c. Proposed Village of Vicksburg Lease- Keller stated that the lease is being reviewed by the attorney and the Board attorney is aware of this as well.
- d. Articles of Incorporation- all have signed and is being finalized.

**New Business**-None.

**Regular Reports**

Chiefs Report- Reviewed and highlighted about the ISO Inspection as Schoolcraft Village needs two people available for Friday and the rest will be finished soon as well. Fryling asked about run reports and Chief said they should start getting those in November.

**Committee Reports**

***Apparatus Committee*** – Tomlinson stated they met with the local Pierce dealership, chassis and drivetrain are in perfect condition, tank has some patches and pump has just been fixed. After talking with Pierce, they are not interested in tank replacement on chassis. Craig contacted Tomlinson and suggested that it may be more cost effective to fix when needed and could get possibly 10 more years out of it. Apparatus committee will get to get together and go over equipment.

***Human Resources*** – none.

***Finance/Planning Committee*** – Locey stated that the committee will get together for payment of the new truck and also to look at lower interest rates.

***Facilities Committee***- Chief is working with Scott from Village of Vicksburg on the roof leak at Station 2.

**Members Time** –None.

With there being no further business, Locey adjourned the meeting at 6:31pm.

A handwritten signature in cursive script that reads "Todd Carlin". The signature is written in black ink and is positioned above a horizontal line.

Todd Carlin, Secretary

Recorded and typed by Tania Dee.