

**SOUTH KALAMAZOO COUNTY**  
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**FIRE AUTHORITY**

**Minutes of Regular Meeting Held October 17, 2018**

The regular meeting of the South Kalamazoo County Fire Authority Board was held at 11318 N. Boulevard, Vicksburg, Michigan on October 17, 2018. The meeting was called to order by Chairman Jason Gatlin at 6:04 pm.

The following members of the Authority Board were present for all or part of the meeting: Colin Bailey, Tracy Locey, Jason Gatlin, Ken Hovenkamp, Mike Tomlinson. Absent: Todd Carlin.

Guests in attendance for all or part of the meeting: Chief Tracy McMillan and Administrator Tania Dee

**Approval of the Agenda**

Bailey moved, seconded by Locey to approve the agenda as presented. **Motion carried 5-0.**

**Approval of Consent Agenda**

Hovenkamp moved, seconded by Tomlinson to approve the consent agenda as presented. **Motion carried 5-0.**

**List of Bills**

Tomlinson moved, seconded by Hovenkamp to approve the list of bills as presented. **Motion carried 5-0.**

**Communications** – None.

**Citizen's Time**- None.

**Regular Reports**

***Chief's Report***

A written report was reviewed. The number of runs were down.

***Advisory Committee Report***- No report.

***Administrator's Report***- None.

**Committee Reports**

***Apparatus Committee***- No Report

***Human Resources***

Chief Tracy McMillan recommended to have firefighter Derek Lott taken off of probation.

Bailey moved, seconded by Tomlinson to approve recommendation as presented. **Motion carried 5-0.**

There was a resignation of firefighter Loretta Brundige because she moved and a status change of Eric Munn from Captain to firefighter.

Chief Tracy McMillan requested the approval to hire a new firefighter that already has training, Jessica Stevens.

Locey moved, seconded by Tomlinson to approve the new hire of firefighter as presented. **Motion carried 5-0.**

*Finance/Planning Committee - No Report*

**Old Business**

- a. Consider Approval Draft Audit Report FYE 03/31/2018- Wakeshma Township, Brady Township, and Village of Vicksburg approved the drafts. The final approval was tabled until the other units take action.
- b. Consider Approval of Allocation Increase- Wakeshma Township, Brady Township, Schoolcraft Village did not approve all allocation increase. It has been tabled until all participating parties have voted.

**New Business-**

Chief McMillan had a meeting with Bill Mears and the use of this building for next year is all set.

**Citizen's Time-** None.

**Members Time**

Bailey would like to sit down with Locey and have her explain the budget to the board members.

Tomlinson questioned the payoff for the Schoolcraft Station #1. Currently \$67,000 has been set aside incase needed elsewhere.

McMillan brought up that when Station 1 is paid off, there will need to be a meeting with owner of the parking lot to request us to still use.

With there being no further business, Gatlin adjourned the meeting at 6:14 pm.

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Todd Carlin, Secretary

Recorded and typed by Tania Dee.